

COMMUNITY CARE SKILLS STANDARDS FRAMEWORK FOR SUPPORT CARE ROLES

Skills Domain	Clinical Care
Skills Category	Oxygen Therapy
Skills Standard Title	Deliver and monitor oxygen therapy
Skills Standard Descriptor	Deliver oxygen therapy care and monitor symptomatic relief after therapy. Report progress
Skills Proficiency Level	Level 1 <i>Previously 'Basic II' under CCSSF</i>
Source Code	CCSSF-CC-OT-2001-1
Knowledge <i>This refers to the gathering and cognitive processing of facts and information required to perform work tasks and activities.</i>	Underpinning knowledge: • Purpose of Oxygen Therapy (not limited to): ○ Relieve hypoxia ○ Reverse Hypoxaemia • Indications of Oxygen Therapy, which may include: ○ Diminished respiratory capacity ○ Reduce work of breathing and stress on heart • Types of oxygen devices, which may include (not limited to): ○ Cannula ○ Non-regunuiable mask ○ Face mask ○ Venturi masks • Requisites in relation to oxygen therapy, which may include (not limited to): ○ Oxygen source ○ Oxygen flow meter ○ Oxygen delivery devices ○ Disposable humidifier ○ Sterile water • Complications during oxygen therapy, which may include: ○ Oxygen toxicity ○ Respiratory distress ○ Machine malfunction • Preparing client for oxygen therapy, which may include: ○ Setting up machine ○ Connecting client with monitoring device ○ Client positioning ○ Observing oxygen level fluctuations

	• Operations of oxygen therapy machines and its parameters • Organisational policies in relation to: ○ Communicating with client in relation to oxygen therapy ○ Verifying order on oxygen therapy ○ Preparing requisites (including oxygen therapy equipment) for oxygen therapy ○ Positioning client for effective therapy ○ Putting on personal protective equipment ○ Performing oxygen therapy ○ Escalating complications to qualified healthcare professionals ○ Monitoring and reporting effects of therapy ○ Reinstating environment and all items used ○ Completing documentation in relation to oxygen therapy • Standard precautions, which may include (not limited to): ○ Use of personal protective equipment ○ Hygiene practices ○ Handling patients with infection ○ Outbreak ○ Hand hygiene • Relevant legal and/or industrial requirements in relation to support care functions, which may include: ○ Implementation Guide to Guidelines for Home Care (Agency for Integrated Care, Singapore) ○ Implementation Guide to Guidelines for Centre-Based Care (Agency for Integrated Care, Singapore) ○ Workplace Safety and Health Guidelines (Workplace Safety and Health Council) ○ National Infection Prevention and Control Guidelines for Long-Term Care Facilities (Ministry of Health)
Ability <i>This refers to the ability to perform the work tasks and activities required of the occupation, and the ability to react to and manage the changes at work.</i>	The ability to: • Communicate with client in relation to oxygen therapy in accordance with organisational policies and procedures • Verify order on oxygen therapy in accordance with organisational policies and procedures • Prepare requisites (including oxygen therapy equipment) for oxygen therapy in accordance with organisational procedures • Position client for effective therapy in accordance with organisational policies and procedures • Put on personal protective equipment in accordance with organisational policies and procedures • Perform oxygen therapy in accordance with organisational policies and procedures Check on vital signs and SpO2 readings to ensure effective therapy • Escalate complications to qualified healthcare

	professionals in accordance with organisational policies and procedures • Monitor and report effects of therapy in accordance with organisational policies and procedures • Reinstate environment and all items used in accordance with organisational policies and procedures • Complete documentation in relation to oxygen therapy in accordance with organisational policies and procedures
Person Centred Care <i>This refers to having a person centred care mindset to drive the caregiver to respect and recognise the decisions/choices of the person they are taking care of.</i>	Underlying principles: • Treating clients with dignity and respect by being aware of and supporting personal perspectives, values, beliefs, culture and preferences; respecting their privacy while encouraging independence of the individual; and listening to each other and working in partnership to design and deliver services • To be mindful of clients need of reassurance
Performance Outcome <i>This refers to the outcome of the task on the care recipient as indication of workplace success</i>	The support care staff is able to: • Verify order on oxygen therapy • Prepare requisites (including oxygen therapy equipment) for oxygen therapy • Position client for effective therapy • Perform oxygen therapy • Escalate complications to qualified healthcare professionals • Monitor and report effects of therapy • Complete documentation in relation to oxygen therapy